

MSFA MEETING MINUTES
Meeting Date: December 9, 2025

Attendees: Jill S., Randi C., Meagan B., Natalia P., Marlene A-K., Daniel K., Christine H., Shannon W., Jenny T., Jess B., Julie V., Amit S., Mike H., Cassandra K., Danielle B.

- **Call to order**
 - Amit called to order 7:14 PM
- **Welcome and Introductions**
- **Approval of Today's Agenda**
 - Danielle seconded
- **Approval of Previous Minutes**
 - Daniel motioned to approve
 - Jenny seconded
- **Ongoing Business**
 - Casino
 - Marlene received email stating we will receive communication in May 2026 regarding details of casino and instructions
 - Date will be Q4 – Oct/Nov/Dec based on draw
 - 2 designates to be trained – will need to confirm and figure out logistics if we aren't doing the AGM until OCT may not have the execs voted in yet
 - Put on agenda for May/June 2026 – action item
 - Open Item: Tech Replacements (Evergreening)
 - Was originally going to be looking at 2026 but with growth we have gotten some new equipment to hold us off until possibly 2027
 - Assumption that the Casino will be towards this as the amount is based on an algorithm that has many moving parts – hard to say what will be needed at this time
 - Ongoing Fundraising Campaigns:
 - Healthy Hunger – cancelled Oct dates – Subway/Dominos
 - Feedback from admin – Spolumbo's organization at time of lunch AMAZING!
 - First time didn't do too well with the orders but possibly try again
 - Can we do social media to let parents know \$ goes to the school! – Randi – action item
 - Education Matters
 - Motion to close account for Playground funds and move to MFSA account – still allocated to playground
 - Approved by consensus
 - Open new account and investigate wording and different options we can allocate funds for to make it more of a general fundraising account – Meagan to look into specifics – action item
 - Marlene – possible need to close – action item

- Re-open with Meagan/Marlene/Danielle on new acct. – action item – who to assign?
- **New Business**
 - Providing \$50 for consumables / class
 - Motion to approve gift cards for Dollarama for right now (34 classes)
 - Approved by consensus
 - Meagan will purchase gift cards – action item
 - Discussed to continue yearly and hopefully with casino/fundraising we can up amount to \$150/year/class – add to June agenda – action item
 - Read-a-Thon – item to add to January agenda
 - February – From the Heart engagement event
 - Motion to approve \$250 for food/event
 - Approved by consensus
- **Treasurer Report**
 - Attached Report
 - Update in January – will need to get new people on ASCA CC's
- **AGM**
 - Submit the financials at this meeting – annual statement
 - Motion to accept – defer to January
 - Meagan will submit next meeting – Daniel and Jess to go through
 - **President – Marlene Alcon Kepka**
 - Consensus
 - **Vice-President – Jess Butler Kostiuk**
 - Consensus
 - **Secretary – Cassandra Killins**
 - Consensus
 - **Treasurer – Meagan Bradford**
 - Consensus
 - **Directors at Large – Gemma, Daniel, Natalia, Shannon**
 - Consensus
- **Next Meeting / Adjournment**
 - Amit adjourned meeting 7:50 pm
 - Next meeting January 13th