Digital Citizenship Plan | 2026-2027

Mahogany School

Calgary Board of Education

Digital citizenship is about using technology and participating in digital environments. It is key to helping our students learn to use available technology responsibly in the classroom and beyond. This Digital Citizenship Plan addresses how we work to build a community where we live and work together as digital citizens.

Relevant contextual information about our school and School Development Plan:

- K-5 School opened September 2022
- Student population of 890 K-5 students
- Our School Development Plan - Through aligned assessment practices and targeted feedback, student achievement will improve.

  Literacy outcome: Student's written communication will improve
- Access to IPads, Chromebooks, SMART, document camera, and robotics (Ozobots, Sphero Bolts, and Dash)
- Students use Apps to support language acquisition and non-verbal communication
- Teachers and students access translation apps, for example: Google translate, to support communication (18% of our school population is identified as LP1 & LP2 learners)
- Use of Instagram as a documentation tool for teaching staff and a communication tool for parents
- Digital Device Policy on website (aligned with CBE and Alberta Ed)
- Staff are working with Mahogany School Council to include a ‘Cyber Safety’ Digital Citizenship and awareness presentation for both students and families (January 2027)

Relevant evidence and data that informs our Digital Citizenship Plan:

- As a large school with a growing population, we are building our digital citizenship as a school, continuing to focus on building a community of belonging, collaboration and community
- As a school with early learners, many of our students are new to using digital tools for learning
- Cyber safety lessons for students as they become familiar with infusing technology into their daily work

Long Term Goal	Competency	Short Term Goals	Outcomes	Activities & Resources	Measures
Long term goal #1 Learners will develop skills using digital tools to support and enhance learning.	**Involved** I leverage digital tools to learn, express my creativity and collaborate with others	**Short term goal #1** Students will use Google tools and approved software applications to support enhance their learning.	Students will develop the skills to use Google tools and approved software applications effectively, selecting appropriate digital tools to support their learning needs with teacher guidance.	Teachers will familiarize themselves with features of Google tools and CBE approved software applications. Video or text-based tutorials on Google tools and software applications. Teachers will design tasks that incorporate board-approved resources. Support from the Teaching and Learning Technology Specialists. Parent/Guardian Notification of Educational Activity to support the safe, responsible, and purposeful use of digital tools and CBE-approved software applications to enhance student learning.	Increase in student use of Google tools and software applications to demonstrate their learning. Increase in student advocacy for technology that aligns with the task and learning needs.

Long Term Goal	Competency	Short Term Goals	Outcomes	Activities & Resources	Measures
		Short term goal #2 Students will use Google Read&Write to support and enhance their literacy learning.	Students will understand how Google Read&Write supports their reading comprehension, when needed.	Review resources on Read&Write Insite pages. Video or text-based tutorials on Google Read&Write tools. Support from the Teaching and Learning Technology Specialists.	Increased student use, confidence, and fluency in Google Read&Write to support and enhance learning.
Long term goal #2 Learners will demonstrate responsible and safe digital citizenship by following school policies for using digital tools and protecting their personal information online through informed decision-making and appropriate safety strategies.	**Safety** I know how to protect my personal information online I know how to be safe online.	**Short term goal #1** Students will engage in digital citizenship lessons prior to using technology.	Students will understand the school digital citizenship policies and follow these expectations while using digital tools at school.	Targeted lessons in digital citizenship.	Students are aware of and use the school-wide digital citizenship policies.
		Short term goal #2 Students will understand the importance of creating strong passwords and keeping them secure and private.	Students will have an age-appropriate password that is unique to them to access CBE network/ technology, with teacher support. Students will keep their passwords private and keep password hints in a secure location.	Review resources on Digital Citizenship Insite pages. Support from the Teaching and Learning Technology Specialists, as needed.	All students will keep their passwords private and know how to reset their own passwords, as needed.

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				Students will learn how to reset passwords using the CBE Student Password Hub.	

Next Steps and Focuses for the Coming School Year

- Practical and age-appropriate actions that help students move from understanding digital citizenship concepts to consistently applying them in their learning when using school-based technology.
- Provide opportunities for students to collaborate, create, and share digital content responsibly.
- Reinforce a consistent process for reporting concerns to teachers or other trusted adults.