

**AGM AGENDA**  
**Meeting Date: September 24, 2024**

**1. Call to order**

**2. Approval of Today's Meeting Agenda**

**3. Approval of Previous Meeting Minutes**

- *Tanmai called to order @ 6:02pm*
  - *Hayley to second call to order*
- *Approval of Today's Agenda*
  - *No agenda provided*
- *Approval of Previous Minutes*
  - *Hayley made a motion to approve*
  - *Tanmai seconded the motion*
- *Secretary Report: Cassandra*
  - *N/A*
- *Volunteer Coordinator Report: Rachel*
  - *N/A*
- *Administration Report: Tracy K/Christine H*
  - *Copied below – Pg. 3/4*
- *Co-Chair Report: Tanmai/Amit*
  - *None*
- *Business Arising from Previous Minutes:*
  - *N/A*
- *New Business*
  - *AGM – October 8th*
  - *September conferences 26<sup>th</sup>/27<sup>th</sup>*
  - *Julie will look into donations for a meal*
  - *Jenny motioned to ask MSFA for funds if a donation is unable to be secured*
  - *Julie seconded*

- *Committee Updates*
  - *Year End Teacher Appreciation*
    - *Potluck from parents*
    - *Julie will get Rachel to send out a sign up*
  - *17<sup>th</sup> or 18<sup>th</sup>*
- *Key Communicator Report*
  - *N/A*
- *Next Meeting / Adjournment*
  - *Tanmai adorned meeting at 6:37pm*
  - *Seconded by Marlene*
  - *Next meeting Tuesday, September 24<sup>th</sup>, 2024*

#### **4. Secretary Report:**

- Cassandra has stepped down from the role but would like to continue to support from a fundraising perspective
- We will need to backfill this position

#### **5. Volunteer Coordinator Report: Rachel**

- No updates however are there any events/volunteers for the lunch program etc that we should note.

#### **6. Message from Administration: Tracy K.**

#### **7. Co-Chair Report: Tanmai S. / Amit S.**

#### **8. Business Arising from Previous Minutes**

- Update on parking situation

#### **9. New Business**

#### **10. Committee Updates**

- Staff Appreciation
- Playground

#### **11. Key Communicator Report – Amit / Tanmai**

#### **12. Next Meeting**

